



THE ASSOCIATION OF BONE AND JOINT SURGEONS®

Disseminating Orthopaedic Knowledge

1515 East Woodfield Road • Suite 345 • Schaumburg, IL 60173
Telephone (847)720-4186 • Email abjs@abjs.org

ABJS Membership Committee

Term: Elected 4-year term; Terms are staggered such that one new member is elected each year.
Second Vice-President serves as an ex-officio member for 1 year

Committee Makeup:

- The Membership Committee consists of four (4) Active Members and one (1) ex-officio member, the Second Vice-President, who shall not vote.
- The Chair is the member serving his or her 3rd year on this Committee.
- During the 4th year of tenure, the past Chair continues as an Active Member of the Committee to ensure continuity of policy and action and acts as an advisor to the Chair.
- The Second Vice-President serves as an ex-officio member and shall not vote. The Second Vice-President also serves as liaison to the BOD.

Responsibilities:

- Send annual notice of deadline date for membership applications to ABJS membership
- After the application deadline and all applications have been confirmed complete, a list of applicants shall be circulated by the Membership Committee to the membership at large for their **comments only**.
- Participate in the membership application review process by thoroughly reviewing and evaluating all applications and providing detailed feedback during conference calls with the full Membership Committee.
- The Membership Committee will consider recommending for membership **only those candidates whose applications are complete and accompanied by letters from three (3) sponsoring members of the Association.**
 - The Committee Chair is responsible for investigating any questions regarding applicants.
- The Membership Committee will make recommendations to the BOD for membership.
- Committee Chair meets with the BOD by conference call to present the Committee's recommendations for membership
 - Chair contacts the sponsors of those applicants not recommended for membership
 - Chair sends letter to membership candidates asking for commitment to membership obligations
- Send ballot to the membership at large for **final vote**.
- Chair notifies new members of acceptance and membership obligations
- Chair, with President, introduces new members at the annual meeting welcome reception and presents a membership certificate and gift

Membership Committee positions are volunteer positions.